

# Radio Frequency Identification Program (RFID) Tagger Volunteer Job Description

<b>Job title</b>	Radio Frequency Identification Program (RFID) Tagger
<b>Department</b>	Library
<b>Reports to</b>	Library Manager and/or other designated staff

## Duties and Responsibilities

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On a weekly basis, tag items in the library collection with RFID tags in preparation for self-check and inventory control using RFID technology.

## Job Requirements

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- ❖ Must be able to work independently.
- ❖ Must be accurate.
- ❖ Must be comfortable using computers.
- ❖ Involves some physical exertion such as standing long periods of time, recurring stooping and lifting objects weighing less than 25 lbs.

## Time Requirement

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- ❖ Minimum of two hours a week for a minimum of three months.

## Training Requirements

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- ❖ Orientation to the library.
- ❖ Training on the 3M mobile conversion stations.

## Reports to

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Library Manager and/or other designated staff.

## Minimum Training and Experience

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Must be 14 years of age or older.

## License or Certification

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None

Applications may be picked up at the library's Lending Desk.

For further information, contact Barbara Bailey by phone at 860-652-7717 or by email at [barbara.bailey@glastonbury-ct.gov](mailto:barbara.bailey@glastonbury-ct.gov).