



Town of Glastonbury – Welles-Turner Memorial Library

Statement of Concern

The responsibility for the selection and evaluation of Library resources ultimately falls on the Library Director, and reconsideration procedures have been put in place for the Library and, if necessary, the Library Board, to address any concerns about those resources. The completion and submission of this form is the first step in those procedures. If you wish to submit a statement of concern about a library resource, please return the completed form to: Library Director, Welles-Turner Memorial Library, 2407 Main St., Glastonbury, CT 06033. *Only **one resource per form** may be listed.*

Upon receipt of this form, the Library Director will review your submission in conjunction with Library staff and the Library's collection development, programming, public art, and/or Internet access policies. A written response will be mailed or emailed to you as soon as is reasonably possible, usually within two weeks.

If you are not satisfied with the decision of the Library Director, you have the option to request in writing that your submission be presented to the Welles-Turner Memorial Library Board (Board). This request must be submitted to the Board within two weeks of your receipt of the Library Director's decision. Upon presentation to the Board, a written response will be sent to you as soon as is reasonably possible after the next meeting of the Board, usually within two weeks of that meeting.

Date:

Name:

Address:

Telephone:

Email:

Do you represent a particular organization or group in this concern? If so, please identify:

Please supply the following information, as applicable, on the resource of concern:

Title:

Author:

Format (book, magazine, video, audio recording, etc.):

Publisher:

Publication Date:

URL (online address):

Have you read / viewed / listened to the work in its entirety? If not, how much of the work have you read / viewed / listened to? How recently?

Please specify what passage or aspect of the item to which you take exception. Please be specific as possible and include citations when possible:

Please explain or describe how this passage/aspect was brought to your attention:

Please explain the theme, intent, or focus of this particular work in your own words. Please be as specific as possible.

Who do you believe is the intended audience for this particular work?

What do you think would be the result of reading / viewing / listening to this particular work? Please explain in detail.

Did you consult any published reviews concerning this work? If so, please list as many as you can.

What action would you recommend to the Library so as to provide a resolution? Please explain in detail.

Signature

Date

Your signature indicates that the opinions and information expressed in this form are your own and that the information provided in this form has been provided without any influence or guidance by another individual and/or organization.

* * *

Staff Use:

Received on _____ by _____
Date Staff Name

Received by the Library Director on _____
Date

Reviewed by the Library Director on _____ and response mailed on _____
Date Date